



NEW! Pay Cafeteria and Field Trip Charges Online!

We are very excited to be able to offer the new PayerExpress option for paying your children's lunch charges, as well as field trips. You can make one-time payments or set up recurring funding with your checking or savings account. (Credit card funding is not supported at this time.)

Setting up your account is easy, but you must perform the set-up on a desktop and not a mobile device (i.e. cell phone or tablet). You will need your tuition statement:

1. Go to the following link: <https://ww2.payerexpress.com/ebp/mss/>
2. On the "PAY NOW" tab enter the **IND number** from your Mother Seton School statement.
3. Proceed to make a payment by providing the information requested.
4. When the payment confirmation box appears, you may click the "Enroll with Your Current Information" link to enroll, or simply click exit.

Once your account is set up, simply choose the destination for each payment from the drop-down menu. **If you do not wish your prepaid charges to be used for ice cream/snacks or if you have other special conditions, please include them in the Notes field.**

If you prepay lunch and your child is in Pre-K – Grade 2, please mark on their lunch envelopes what they are ordering and write "Charge".

If you prepay lunch and your child is in Grade 3 – 8, they will let the cashier know to charge and money will be deducted from your account.

If your prepaid lunch account drops to \$5 or below, you will be contacted so you can add more funds if you wish.

Also... your child's grandparent or other loved one can set up their own account for your child! They can make one-time gifts or also set up a recurring payment.

If you have any questions about prepaying for lunch or making field trip payments, please call 301.447.3161.

100 Creamery Road
Emmitsburg, MD 21727
301-447-3165
MotherSetonSchool.org